

## Employee Engagement 9.25.19

**Purpose:** The Employee Engagement Team is a group of faculty, staff, and administrators who represent the employees across the institution. This team is responsible for facilitating networking, exchanging ideas, suggesting ways to enhance employee satisfaction and work effectiveness. It will also help organize and coordinate employee engagement activities.

### **Members Present:**

Eric Burks	Kelly Roberts
Jayne Owen	Matt Friess
Leah Bergmann	Keri Maricle
Beryl Dinges	Sandra Towns
Dan Hyman	Linda Goss
Mark Jones	Darsey Offutt
Richard Cox	

### **Members Absent:**

Jackie Haskell  
Ashley Wiles

The employee engagement team met on September 25, 2019 at 12:06 pm in the Mears Meeting Room on the Beloit campus, Hays members by skype. Chair Leah Bergmann opened the meeting by asking for a motion to approve the minutes from the August 28, 2019 meeting. Matt Friess motioned to approve the minutes as presented, Dan Hyman seconded. Motion carried.

### **New Members:**

Leah welcomed the new members: Linda Goss, Mark Jones, and Darsey Offutt from the Beloit campus and Richard Cox from the Hays campus.

### **Drive In Movie:**

Central National Bank will help sponsor the movie, we will be getting a logo to put on our pre-movie power point. BPA and Hadley will be selling candy, hot dogs, nachos, and pop. Popcorn will be free. We will be using an additional popcorn machine borrowed from the high school.

### **Wellness Initiative:**

The walking challenge began on September 9, Guys vs Gals. So far the gals have more participation. One team winner each month. The winning team will each get their name in a drawing for an NCK Tech T-shirt, 1 entry for every 10 miles walked.

### **Veterans Day Lunch:**

The lunch will be held on Friday, November 8 for employees and students who served in the military. It will be catered in again for both campuses. Would like to see employees and students stop by and give their thanks to the veterans.

### **October:**

The HLC visit will be the big event for October. If anyone knows of any random "fun" dates in October, ex: Fortune Cookie day, that we could do let Leah know.

**Purpose Statement:**

The purpose statement was created and sent out to committee members for review last month. In review, the rotation schedule needs added as well as the selection process of members. Kelly will add and send out to all committee members for approval. The committee needs to be familiar with the contents of this document.

**Christmas Party:**

Christmas party will be Saturday, December 14 at Rolling Hills Zoo. Leah has contacted a band, "Rewind", and they are available to play. Mark Jones made the motion to book the band "Rewind" for the Christmas party, seconded by Darsey Offutt. Motion carried. Ideas for a theme were discussed. 2019 Winter Olympics was popular with the group. We could have 12 events, with teams assigned based on birthday month. Homework for the group: think of events (games to play) for winter Olympics throughout the night. Kelly will send out the list of past businesses to everyone on the committee, each person will need to pick several businesses or suggest new ones to solicit.

**Code of Conduct/Dress Code:**

The committee needs to finalize the dress code policy and begin work on an employee code of conduct. Code of conduct – what we expect from each other, a universal policy is needed. We currently have a code of ethics for faculty. President Burks and Mark Jones do not believe the code of conduct is a mandatory negotiable item. All are asked to bring examples to the next meeting.

**Mission Drivers:**

The boards have been ordered and Jayme is awaiting the final proof. They are scheduled to be delivered on October 1 or 2. The board in Hays will be set up in the BOC open area. Beloit's board will be on the wall in the student union.

Jayme Owen made a motion for the meeting to adjourn, Linda Goss seconded. Motion carried.  
Meeting adjourned at 12:54pm

**Meeting Schedule:**

Next meeting will be Wednesday, October 30, 2019 at 12:00pm in the Mears meeting room.